

RISK ASSESSMENT FORM

Reference No. FP 304	Hotel/Venue: Hawkstone Park
Date of Review: 05/07/2017	Department: Follies
Assessors Name: Robert Hare	Degree of Risk: 2 (LOW)
Hazard/Task: Children Group Visits	Review Date: July 05 th

Other RA Required:

DSE

Manual Handling

Fire

COSHH

Outline of Hazard/Task:

1. Uneven nature of ground and steps could result in slips, trips and falls.
2. High drops along the route especially at The Monument, Swiss Bridge and Grotto Hill.
3. Dark caves with uneven floors.
4. Children becoming lost.
5. Adverse weather conditions resulting in harm, e.g. dehydration in hot weather, hypothermia in cold, wet weather.

Which persons are at risk? Children and accompanying adults. All visitors and staff	What is the degree of risk? Resultant injury: 1 <u>2</u> 3 Level of risk: <u>1</u> 2 3	Degree of risk: 1 <u>2</u> 3 4 6 9 Level of risk: (circle level) 2 (LOW)
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What are the present arrangements in the health and safety policy?

Training (2.1)

Walkways and Stairs (2.15.1 2.15.4 2.15.8)

Additional present controls:

Risk Assessment (Swiss Bridge)
Risk Assessment (Grotto & Arch)
Risk Assessment (White Tower)
Risk Assessment (The Monument)
Risk Assessment (The Walks)
Follies maps to be provided.

1. This risk assessment should be sent to the organiser prior to the visit together with a map.
2. Children up and including 12 years old must have 1 adult per 6 children.
3. Children 13 years old and over must have 1 adult per 10 children.
4. Children must be accompanied by a responsible adult at all times.
5. The organisers should carry out a reconnaissance visit (free of charge).

6. The organiser should ensure that the following are provided:
 - a. An adequate number of torches.
 - b. First Aid boxes and first-aiders.
 - c. Sturdy footwear.
 - d. Suitable clothing for the weather conditions.
 - e. Plentiful supply of drinks.
7. Follies staff to provide a Health & Safety briefing. DVD video
8. No more than 10 children (plus adults) to enter The Monument at any one time.
9. Adults to be given maps with emergency contact details pointed out.
10. Wardens to assist in locating any lost children as necessary.
11. Wardens to check on group as necessary.

**Detail the controls which are to be implemented to control the level of risks:
(Eliminate, repair, reduce risk, provide signage, training, safe system of work,
engineering control, limit exposure, housekeeping, provide P.P.E.).**

**Contact telephone available on walk and on map
Wardens present with radios and communications with Visitor centre**

Assessors signature: Robert Hare	Assessment Date: 05/07/2017
Approved by: Park Manager Rhare	Approval Date: 05/07/2017